



## Memorandum

*December 15, 2016*

To: Finance Committee

From: Tiffany Cummins, Town Clerk

Cc: *Mayor & Town Council; Angela K. Clem, Town Manager; Mandy R. Belyea, Deputy Town Manager; John B. O'Neill, Director of Finance; James Kelly, RFCA, Administration; Media*

Re: **Finance Committee Meeting – 20 December 2016**

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The purpose of this memorandum is to notify you of the Finance Committee meeting to be held on **Monday, December 20, 2016, at 5:30 pm** in the Planning Commission Room of the Municipal Office. Agenda topics include:

- *Auditor James Kelly, of Robinson, Farmer, Cox Associates to present the CAFR FY 2016 report.*

If you should have any questions or concerns, please contact me at the Municipal Office.